



USER DOCUMENTATION



USER DOCUMENTATION

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Overview

Document Scope

This document will outline the basic functionality of the new John R Turk Electrical Supplies e-commerce site. This site opens up several key functionalities to enhance your trading experience with Turks and allowing for true self service over the internet.

Your user name and password details are included in the email that this document was delivered with, use these to login to <https://shop.jrt.com.au> and begin online shopping today.

Below you will find several sections that will outline each of the major areas of functionality on the site, how to use them and some tips and tricks to ensure that you get the best experience possible from the site.

Homepage

When you login to the Turks online shop, you are going to be greeted with a lot of empty boxes, to show you how these will develop with use over time, let's examine a screen that has been used for some time below.

The screenshot shows the John R. Turk homepage with a blue header and a red navigation bar. The header features the 'jt John R.Turk' logo and a cartoon turkey. The navigation bar includes links for 'HOME', 'STORE', 'my cart', 'my quotes', 'my orders', 'my account', 'quick order', 'welcome back jrt test | logout', and 'Need help? webservices@jrt.com.au'.

The main content area has a 'SEARCH PRODUCTS' bar with a search box containing 'The search box.' and a 'GO' button. Below it is a 'Quick order link' button. To the right, a banner says 'WELCOME TO JOHN R TURK' with the tagline 'For service and price you cannot go any better than us'. A woman is shown holding a product.

On the left, a 'MY SAVED LISTS' section shows a list of saved items: 'another list', 'prd test 1', and 'Cable list 1'. A 'Create saved lists for later use' button is also present.

The right side displays 'MY TOP 20 PRODUCTS' with four items listed:

- HPM769M MECHS WHITE UOM: each Item Price: \$136.63 qty: 0
- CLIWSC227/1/15RW POWER OUTLET, SWITCHED, SURFACE MOUNT, WEATHERPROOF, SINGLE, 15A, 250V, IP53, RESISTANT WHITE UOM: each Item Price: \$49.24 qty: 0
- HPM366 BATTEN HOLDERS WHITE UOM: each Item Price: \$6.26 qty: 0
- CLI246/20EO TEE, INSPECTION, PVC, 20MM, CONDUIT FITTING, ELECTRIC ORANGE UOM: each Item Price: \$7.45 qty: 0

At the bottom, a red footer bar contains the text: 'Powered by Mule. MuleSource is open for integration. © 2009 Rexel Group Australia LTD | Terms and Conditions | Contact Us | Help'.

Let's examine these page elements in detail to examine what each page element does.



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Search Box

This is where the search experience begins, by using either a keyword search or a combination of the keyword and category dropdown menus, you can search for product here. Turks has developed a state of the art parametric search engine to ensure that your search experience is the best in the industry (more on what that means later!).

A screenshot of a search interface titled 'SEARCH PRODUCTS'. It features a red header bar with a magnifying glass icon and the text 'SEARCH PRODUCTS'. Below the header is a dropdown menu labeled 'Select a product category' with 'All Category' selected. There is also a text input field for 'Enter your Search text' and a red 'GO' button.

Quick Order Link

For those who already know their part numbers, you can open this form and simply key in a quick order. These part numbers are then validated to ensure that they are correct and added to the shopping cart.

[Take me to QUICK ORDER now >>>](#)

The Top 20 List

One of the most common trends seen in the wholesaling industry, is that most user's top 80% of sales will come from only about 20 products. In recognizing this, Turks have developed the top 20 list, a list that dynamically tracks products ordered over the web and always shows you your current top 20 products. This list will appear blank when you first visit the store but don't worry, as you shop with us you will see products appearing and changing order in here - in real time.

A screenshot of a product list titled 'MY TOP 20 PRODUCTS'. It shows a product item with the part number 'HPM769M', description 'MECHS WHITE', UOM 'each', item price '\$36.63', and quantity '0'. There is also a link 'click to enlarge' and a small image of the product.



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Saved Lists

Do you have a set of products that you always order together? A particular configuration for a number of different house lots for example? Simply add all these products to a shopping cart and select the 'save for later' option to generate your saved list. These lists can then be recalled and dropped into a shopping cart with ease.



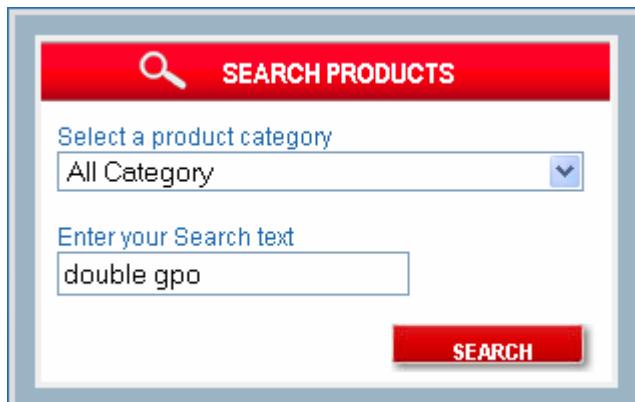
Let's look at some of these features in depth now.

Search and Order Functionality

Search Engine

Turks have developed the latest in search engines to enable easy, efficient finding of the product you're looking for. We have created a search experience using Parametric Search Techniques that allow you to filter in and out of datasets with ease. Quite simply, a Parametric Search is defined as 'a search done that fits a number of simultaneous criteria', for example a description, part number and supplier name. However, Turks have further enhanced this concept with the development and deployment of attribute driven data to the web engines, this allows for unique grouping of products based on their product attributes, for example 2000 series switchgear, with added neon and in black. Let's take a look at this in action below.

Step 1: Enter your search criteria

A screenshot of a search interface. At the top is a red bar with a magnifying glass icon and the text 'SEARCH PRODUCTS'. Below this is a dropdown menu labeled 'Select a product category' with 'All Category' selected. Below the dropdown is a text input field labeled 'Enter your Search text' containing the text 'double gpo'. At the bottom right is a red 'SEARCH' button.

SEARCH PRODUCTS

Select a product category

Enter your Search text

REFINE YOUR SEARCH

Product Category

- Socket Outlet/Switch Combination (409)
- Grid and cover without mechanisms (156)
- Moulded cover for domestic switchgear (144)
- Switched/socket outlet combination industrial (58)
- Socket outlet industrial (37)
- Socket outlet (26)
- Switch (5)
- Socket Inlet (4)
- Socket outlet strip (3)
- Razor socket outlet (2)
- Fluorescent batten (1)
- Mounting accessories for domestic socket & switching devices (1)

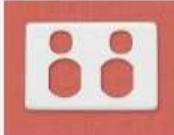
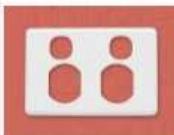
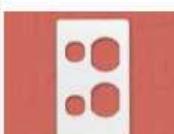
Brand

- CLIPSAL (603)
- HPM (227)
- WLCO (8)
- PDL (4)
- RACK TECHNOLOGIES (3)
- THORN (1)

Assembly arrangement

[SEARCH RESULTS](#)

SEARCH RESULTS: All Category > double gpo [1](#) [2](#) [3](#) [4](#) [next >](#)

 click to enlarge	CLIC2025CWE Item Price: \$3.21 COVER, TO SUIT, POWER OUTLET, SWITCHED, C2000 SERIES, DOUBLE, 10/15A, GRID, WHITE ELECTRIC ... more info
UOM: each Pack qty: 10 LOW STOCK qty: 1 add to cart	
 click to enlarge	CLIC2025CGM Item Price: \$5.26 COVER, TO SUIT, POWER OUTLET, SWITCHED, C2000 SERIES, DOUBLE, 10/15A, GRID, GUN METAL ... more info
UOM: each Pack qty: 10 LOW STOCK qty: 1 add to cart	
 click to enlarge	CLIC2025VCBA Item Price: \$6.75 COVER, TO SUIT, POWER OUTLET, SWITCHED, VERTICAL, C2000 SERIES, DOUBLE, 10/15A, GRID, BRUSHED ALUMINIUM ... more info
UOM: each Pack qty: 10 LOW STOCK qty: 1 add to cart	
 click to enlarge	CLIC2025CBB Item Price: \$5.26 COVER, TO SUIT, POWER OUTLET, SWITCHED, C2000 SERIES, DOUBLE, 10/15A, GRID, BRUSHED BRASS ... more info
UOM: each Pack qty: 10 LOW STOCK qty: 1 add to cart	
 click to enlarge	CLIC2025CBA Item Price: \$5.26 COVER, TO SUIT, POWER OUTLET, SWITCHED, C2000 SERIES, DOUBLE, 10/15A, GRID, BRUSHED ALUMINIUM ... more info
UOM: each Pack qty: 10 LOW STOCK qty: 1 add to cart	

Shown on the left, we see the product refinements, or facets. It's these product facets that allow a user to drill deeply into the search index for accuracy and control. Shown here, we see that we can facet by 'Product Category' and 'Brand' for example. There are several hundred facets defined for the Turks search engine, see the following screenshot for what happens when the user scrolls down this page.

Nominal current

- 10.0 A (19)
- 15.0 A (4)
- 32.0 A (2)
- 5.0 A (1)

Nominal current socket outlet

- 10.0 A (340)
- 15.0 A (50)
- 20.0 A (15)
- 25.0 A (4)

Nominal voltage

- 230.0 V (432)
- 500.0 V (42)
- 250.0 V (33)
- 240.0 V (29)
- 32.0 V (3)

Number of Mechanisms

- 1.0 (1)
- 2.0 (1)
- 3.0 (1)
- 4.0 (1)
- 6.0 (1)

Number of poles

- 1 Pole (409)
- 2 Pole (33)

Number of socket outlets

- 2.0 (224)
- 1.0 (197)
- 4.0 (12)
- 3.0 (1)
- 5.0 (1)

Product Range

- 2000 Series (253)
- XL Series (211)
- Standard (97)
- C2000 Series (88)
- SC2000 Series (22)
- WS Series (20)
- 4000 Series Saturn (17)
- SL2000 Series (9)
- Metal Plate range (Clipsal) (6)
- 439 Series (3)

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Shown here, we see the real power of the faceted search. The user can drill into these values to get the number of results shown in the brackets beside each facet name. For example, the user will now drill into double gpo with Number of Socket Outlets = 2 (224 results) and SC2000 series (6 results) for the result shown below.



The screenshot shows a search results page for 'double gpo'. The search bar on the left contains 'double gpo'. The search results on the right show four products, each with a thumbnail, a product name, a price, and a 'click to enlarge' link. Each product row includes a 'UOM: each Pack qty: 10' and a 'LOW STOCK qty: 1' indicator, along with an 'add to cart' button.

Product	UOM: each Pack qty: 10	LOW STOCK qty: 1	Item Price:
CLISC2025XBK			\$39.93
CLISC2025XWE			\$39.93
CLISC2025WE			\$18.91
CLISC2025S			\$26.41

SEARCH PRODUCTS

Select a product category: All Category

Enter your Search text: double gpo

SEARCH

REFINE YOUR SEARCH

Applied Facets:

- 2.0
- SC2000 Series
- Remove All

Product Category:

- Socket Outlet/Switch Combination (6)

Brand:

- CLIPSAL (6)

Colour:

- Black (2)
- White (2)
- Chrome Shadow (1)
- Cream (1)

Cover:

- Full cover plate (6)

Earth leakage switch:

- None (6)

Method of operation:

- Switch Rocker/Flattr (6)

[Clear field/What you are looking for?](#) [Click here](#) Powered by Mule. MuleSource is Open for Integration. © 2009 Rexel Group Australia Ltd. [Terms and Conditions](#) [Contact Us](#) [Help](#)

Again, the user can continue to drill down into the search by selecting more facets, or the user can travel up the search index by clicking on the X character next to any facet – you do not have to remove search filters in the same order as they were applied, the search indexes will keep up with this!

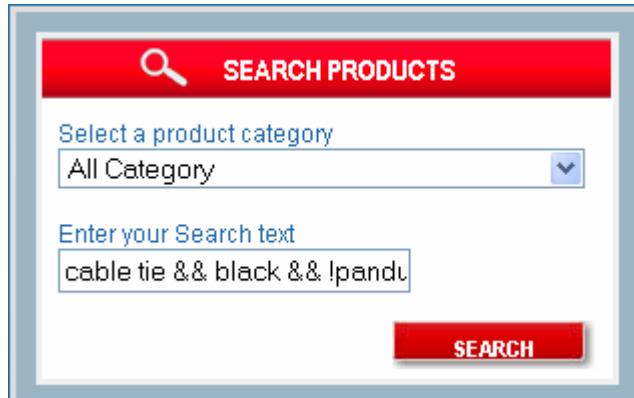
This is the power of Parametric search, the only way to get familiar with this however is to try it on for yourself, so go ahead – login to your account and experience it for yourself.



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Search Tips for Power Users

The Turks search engine is a fully featured, best of breed machine. This means that all the powerful modern search features are there. One feature that we will touch on in this documentation is the use of Boolean search operators. Those users familiar with power searching on the internet will be familiar with this concept. Say I want to search for "cable ties that were black but not from Panduit" as a text representation. The corresponding Turks web search would be 'cable tie && black && !panduit'.



A screenshot of a search interface titled 'SEARCH PRODUCTS'. It features a red header bar with a magnifying glass icon and the text 'SEARCH PRODUCTS'. Below the header, there is a dropdown menu labeled 'Select a product category' with 'All Category' selected. A text input field is labeled 'Enter your Search text' and contains the query 'cable tie && black && !panduit'. A red 'SEARCH' button is located at the bottom right of the search area.

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welcome back jrt test | logout

Need help? webservices@jrt.com.au

my cart  my quotes my orders my account quick order

Store home | Search Result

SEARCH PRODUCTS

Select a product category

Enter your Search text

SEARCH

REFINE YOUR SEARCH

Product Category

- Cable tie (32)
- Mounting base and -element for cable ties (6)

Brand

- CABAC (24)
- ECCO PACIFIC (14)

Colour

- Black (6)

Type of fastening

- With insert clip (32)
- Adhesive, Screw (4)
- Press-in (1)
- Screw-on (1)

Width

- 19.0 mm (2)
- 27.7 mm (2)
- 10.0 mm (1)
- 6.0 mm (1)

SEARCH RESULTS: All Category > cable tie && black && ipandu

1 2 3 4 **next**

	CABCT200BK/100 NYLON CABLE TIE 200*4.8MM UV BLACK ...more info	Item Price: \$0.25
<input type="button" value="UOM: each Pack qty: 1 IN STOCK 1000 qty 1"/>	<input type="button" value="add to cart"/>	

click to enlarge

	CABCT290BK NYLON CABLE TIE 300*4.8MM UV BLACK ...more info	Item Price: \$0.51
<input type="button" value="UOM: each Pack qty: 1 IN STOCK 800 qty 1"/>	<input type="button" value="add to cart"/>	

click to enlarge

	CABSAM25BK/K SELF ADHESIVE MOUNT 27.7MM UV BLACK ...more info	Item Price: \$12.01
<input type="button" value="UOM: kit Pack qty: 1 LOW STOCK qty 1"/>	<input type="button" value="add to cart"/>	

click to enlarge

	CABSAM19BK/K SELF ADHESIVE MOUNT 19MM UV BLACK ...more info	Item Price: \$10.58
<input type="button" value="UOM: kit Pack qty: 1 LOW STOCK qty 1"/>	<input type="button" value="add to cart"/>	

click to enlarge

	CABSAM19BK SELF ADHESIVE MOUNT 19MM UV BLACK ...more info	Item Price: \$0.76
<input type="button" value="UOM: each Pack qty: 1 LOW STOCK qty 1"/>	<input type="button" value="add to cart"/>	

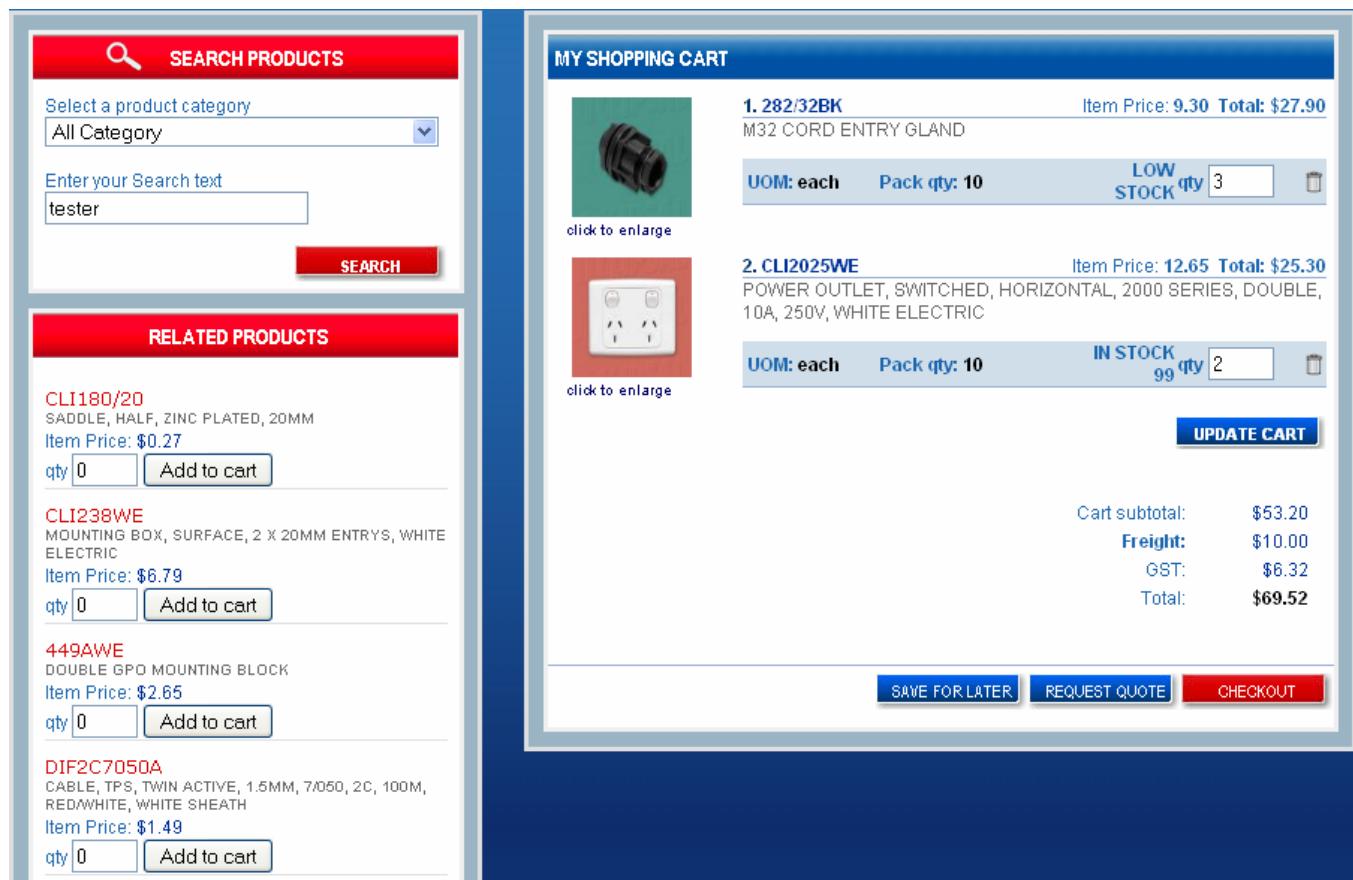
Can't find what you are looking for? [Click here](#) Powered by Mule. MuleSource is Open for Integration. © 2009 Revel Group Australia LTD. [Terms and Conditions](#) | [Contact Us](#) | [Help](#)

Again, the user can drill into this search further as shown above.

Checkout and Order Process

Okay, so now you've searched for products and added several items to your shopping cart, how does the checkout process work? This is the subject of the next section.

From the search results, the user adds items to the shopping cart and the shopping cart is then displayed.



The screenshot displays a two-panel interface. The left panel is a search results page with a red header 'SEARCH PRODUCTS'. It includes a dropdown for 'Select a product category' (set to 'All Category'), a search input field containing 'tester', and a 'SEARCH' button. Below this is a 'RELATED PRODUCTS' section with four items:

- CLI180/20**: SADDLE, HALF, ZINC PLATED, 20MM. Item Price: \$0.27. Quantity: 0. Add to cart button.
- CLI238WE**: MOUNTING BOX, SURFACE, 2 X 20MM ENTRYS, WHITE ELECTRIC. Item Price: \$6.79. Quantity: 0. Add to cart button.
- 449AWE**: DOUBLE GPO MOUNTING BLOCK. Item Price: \$2.65. Quantity: 0. Add to cart button.
- DIF2C7050A**: CABLE, TPS, TWIN ACTIVE, 1.5MM, 7/050, 2C, 100M, RED/WHITE, WHITE SHEATH. Item Price: \$1.49. Quantity: 0. Add to cart button.

The right panel is a 'MY SHOPPING CART' summary. It lists two items:

- 1. 1.282/32BK**: M32 CORD ENTRY GLAND. Item Price: \$9.30 Total: \$27.90. Quantity: 10. Status: LOW STOCK (qty 3). Buttons: 'click to enlarge', 'UOM: each', 'Pack qty: 10', 'LOW STOCK', 'qty 3', trash can.
- 2. CLI2025WE**: POWER OUTLET, SWITCHED, HORIZONTAL, 2000 SERIES, DOUBLE, 10A, 250V, WHITE ELECTRIC. Item Price: \$12.65 Total: \$25.30. Quantity: 10. Status: IN STOCK (qty 99). Buttons: 'click to enlarge', 'UOM: each', 'Pack qty: 10', 'IN STOCK', 'qty 99', trash can.

At the bottom of the right panel, there are buttons for 'UPDATE CART', 'Cart subtotal: \$53.20', 'Freight: \$10.00', 'GST: \$6.32', 'Total: \$69.52', 'SAVE FOR LATER', 'REQUEST QUOTE', and 'CHECKOUT'.

Shown here, we see several page elements combined in the shopping cart. Let's talk a little more in depth about each of these below.

My Shopping Cart

This is your shopping cart, items that have been added from either saved lists, searches or top 20 lists are in here. The shopping cart shows the part number, the item unit price and the line total. Also showing are pack quantities and available stock in your local branch. You can change quantities here, then clicking the 'update total' button will recalculate the cart. You can also remove items from the shopping cart by clicking on the  icon in the shopping cart lines.

[SAVE FOR LATER](#)[REQUEST QUOTE](#)[CHECKOUT](#)

These three buttons will let you confirm your shopping cart as either a saved list (Save for Later), a quotation (Request Quote) or as an order (Checkout).

Search Products

The search box is still available from the shopping cart and the user can continue to search and add products to the shopping cart by either entering search terms as described above.

Related Products

Any related products to items appearing in the shopping cart will be shown in this box and the user can add these to the shopping cart by simply entering a quantity and clicking the 'Add to Cart' button.

RELATED PRODUCTS

CLI180/20
SADDLE, HALF, ZINC PLATED, 20MM
Item Price: \$0.27
qty [Add to cart](#)

CLI238WE
MOUNTING BOX, SURFACE, 2 X 20MM ENTRYS, WHITE ELECTRIC
Item Price: \$6.79
qty [Add to cart](#)

Once you're ready to check out your goods and place an order, simply click on the 'Checkout' button.

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1) SELECT DELIVERY ADDRESS

All

Contact name:

Company name (if applicable):

Street Address Line 1:

Street Address Line 2:

Suburb:

State: Not specified Postcode:

Contact Telephone No:

Comment:

Other address [\(Enter Details\)](#)

Contact name:

Company name (if applicable):

Street Address Line 1:

Street Address Line 2:

Suburb:

State: Postcode:

Contact Telephone No:

Comment:

2) ...OR PICK UP AT BRANCH

211
Level 11
189 Kent Street
Sydney NSW 2000

3) DELIVERY DATE

Please select your preferred Delivery Date:

December 2009

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Again, the shipping confirmation page has plenty of detail so let's examine each of these in turn.

Select Delivery Address

These drop down addresses are those that are stored against your account in our business system, these are the 'official' ship to sites against the account. Notice that you can either select an address or as shown above, you can enter a 'one off' delivery address that will be included for this order.

...Or Pick up at Branch

If you want to collect the goods, you can check this radio button to indicate that you will be collecting this order from the branch, the branch address is shown here.



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Delivery Date

This date picker will allow you to specify your preferred delivery date to the branch. The branch staff will contact you if there are any issues relating to the delivery or collection of your goods at the nominated time.

Once your shipping details are confirmed, the order confirmation page is presented.

ORDER CONFIRMATION

Shipping Address:
Adam Sellers
2 Giffnock Ave

North Ryde, nsw 2113
02 9887 2666

Please deliver to the side entrance

ORDER ITEMS

1. 282/32BK	qty: 3	Item price: 9.30	Total: 27.90
2. CLI2025WE	qty: 2	Item price: 12.65	Total: 25.30

Cart subtotal: \$53.20
Freight: \$10.00
GST: \$6.32
Total: \$69.52

Purchase order number

BACK TO CART **SUBMIT**

Here is the confirmation screen, this screen will confirm all the order details such as shipping, comments and items ordered with totals. To complete the order simply enter you purchase order number (highlighted – mandatory) and then click on the

'Submit' button.

SUBMIT

Items that you've checked out will now appear in your top 20 list of items and this order will now appear in the 'My Orders' section of the site. As with the search, the best way to get familiar with the functionality within these pages is to use them, so why not login and give placing an order online a go?

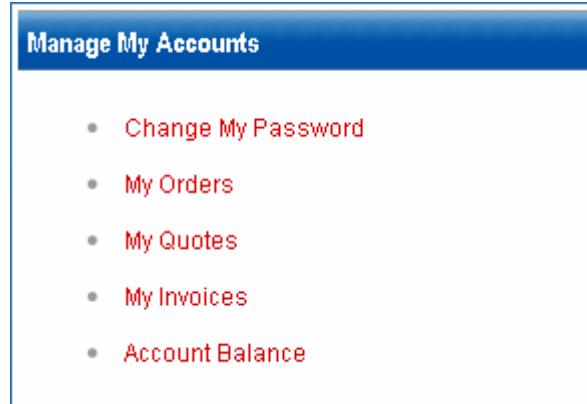
My Account Features

Overview

In addition to providing a self-service portal for order placement and product search, the Turks E-Commerce store also allows you to track several of your account functions with us. Including order tracking, invoice search and reprints, account balance enquiries and quote conversions, the Turks online store will allow you to track all interactions with Turks – not just those placed through the web.



The 'my account' link will take you directly into the account features available to the user, presented as shown below.

A screenshot of the 'Manage My Accounts' page. The page has a blue header bar with the text 'Manage My Accounts'. Below the header is a list of account features, each represented by a red bullet point: 'Change My Password', 'My Orders', 'My Quotes', 'My Invoices', and 'Account Balance'.

Each one of these features will enable you to interact with a different aspect of your relationship with Turks, let's look at each of these functions below.

Change My Password

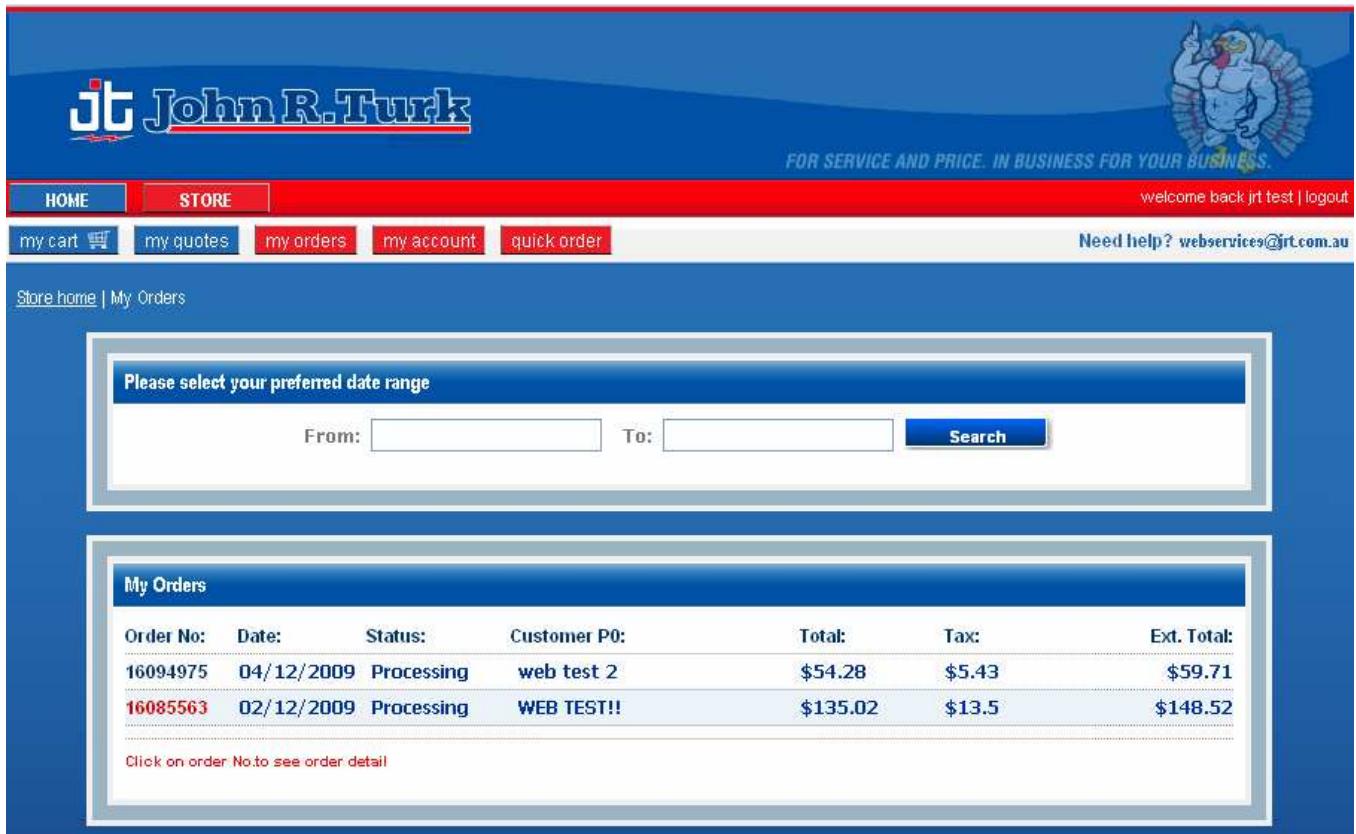
This feature will let you change both your username (if required) and password for logging into the site. **It is highly recommended that you change your password the first time that you login.** If you haven't done so already, why not login and try changing your password now? For security, your new password must have the following characteristics:

- Passwords must be at least 6 characters long
- Passwords must contain at least 1 numerical digit
- Passwords must contain at least 1 capital letter.

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My Orders

This form will let you view and track orders placed both in the webstore and also those directly placed with the branch. Use this feature to check orders placed with us in both the web and branch environments.



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FOR SERVICE AND PRICE. IN BUSINESS FOR YOUR BUSINESS.

HOME STORE

welcome back jrt test | logout

my cart  my quotes my orders my account quick order

Need help? webservices@jrt.com.au

Store home | My Orders

Please select your preferred date range

From: To:

Order No:	Date:	Status:	Customer P0:	Total:	Tax:	Ext. Total:
16094975	04/12/2009	Processing	web test 2	\$54.28	\$5.43	\$59.71
16085563	02/12/2009	Processing	WEB TEST!!	\$135.02	\$13.5	\$148.52

Click on order No.to see order detail

Shown here, we see the current list of orders for this customer with orders from branch and webstore being displayed. A user can click on the order number to drill into the order details.

Clicking into the date ranges will show you other date pickers to select your searchable date ranges.



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Please select your preferred date range

From:

To:

Search

« **November 2009** »

Su Mo Tu We Th Fr Sa

1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

My Orders

Order No: Date:

16094975 04/12/2009

16085563 02/12/2009

Processing WEB TEST!!

Total: **Tax:** **Ext. Total:**

\$54.28 \$5.43 \$59.71

\$135.02 \$13.5 \$148.52

The order number displayed above is your link to drill down into the order to check delivery status and supplied quantities etc. Clicking on the order number shows the following.

ORDER DETAILS

Order No: 16094975

Submitted On: 04/12/2009

Approved On:

Status: Processing

Customer Po: web test 2

Contact:

Terms: 7

ITEM LIST FOR MY ORDER: 16094975

CLI246/20EO
CLIPSAL INSPECTION TEE - 20MM

UOM: each **Qty. ordered:** 2 **Qty. supplied:** 0 **Price:** \$7.45

CBL2.5MMTEX5
7/0.67 TWIN AND EARTH 500MT

UOM: 100 **Qty. ordered:** 1 **Qty. supplied:** 0 **Price:** \$274.50

HPM769M
HPM SWITCH MECH 10A DOUBLE POLE DOUBLE T

UOM: each **Qty. ordered:** 1 **Qty. supplied:** 0 **Price:** \$36.63

Cart subtotal: \$54.28

Shipping Postage: \$0

GST: \$5.43

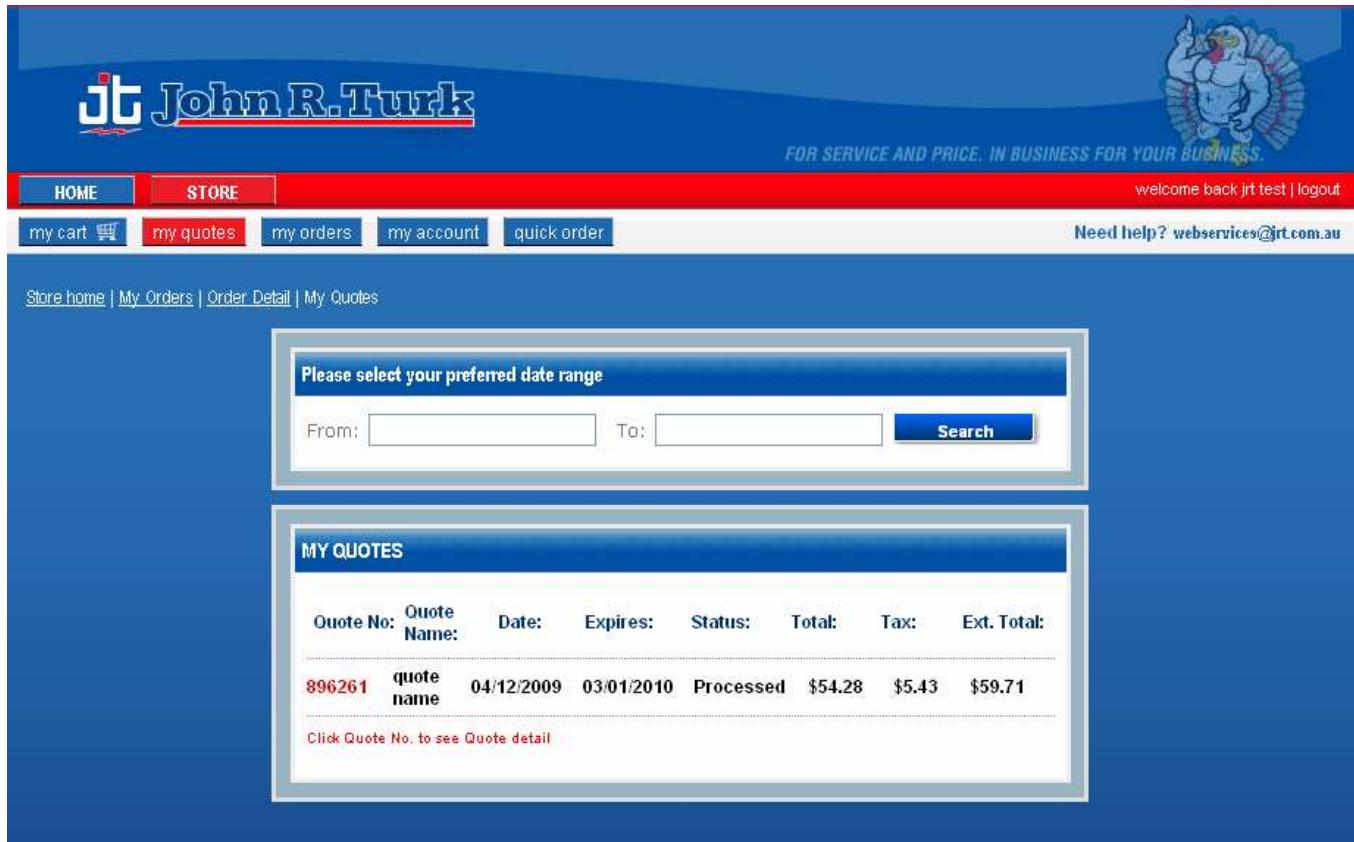
Total: \$59.71

Shown above, we see that these three lines are still outstanding on this order.

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My Quotes

This page will allow a user to track any open quotes currently outstanding with Turks, this includes both quotations created from the shopping cart or any quotation that has been entered by a Turks Branch against your account.



The screenshot shows the John R. Turk website with a blue header. The header features the 'jt John R. Turk' logo, a slogan 'FOR SERVICE AND PRICE. IN BUSINESS FOR YOUR BUSINESS.', and a cartoon character of a muscular Turk. The navigation menu includes 'HOME', 'STORE', 'my cart', 'my quotes', 'my orders', 'my account', 'quick order', 'welcome back jt test | logout', and 'Need help? webservices@jrt.com.au'.

The main content area is titled 'MY QUOTES'. It displays a table with the following data:

Quote No:	Quote Name:	Date:	Expires:	Status:	Total:	Tax:	Ext. Total:
896261	quote name	04/12/2009	03/01/2010	Processed	\$54.28	\$5.43	\$59.71

Below the table, a link reads 'Click Quote No. to see Quote detail'.

As with the orders page above, the My Quotes page will allow you to view and work with quotations both created in the branch and those created in the webstore. A user can drill into the detail of a quotation to process the quote into an order. The quote number is the link for a user to do this.



USER DOCUMENTATION

QUOTE DETAILS		
Quote No:	896261	
Quote Name:	quote name	
Created On:	04/12/2009	
Expires On:	03/01/2010	
Status:	Processed	

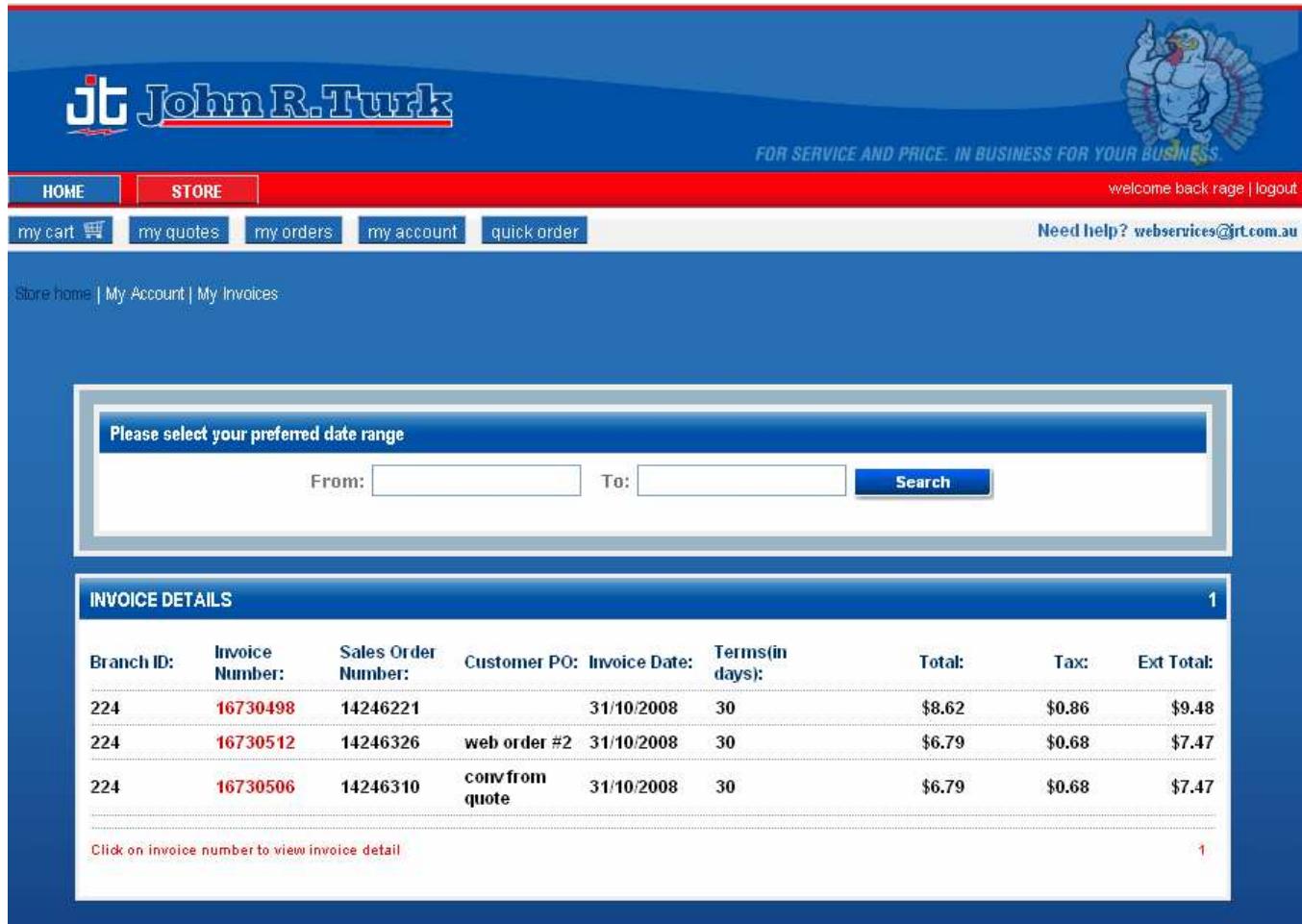
ITEM LIST FOR MY QUOTE: 896261		
CLI246/20EO	CLIPSAL INSPECTION TEE - 20MM	Item Price: \$7.45 Total: \$14.90
UOM:	Pack qty: 1	qty ordered: 2
CBL2.5MMTEX5	7/0.67 TWIN AND EARTH 500MT	Item Price: \$2.75 Total: \$2.75
UOM:	Pack qty: 1	qty ordered: 1
HPM769M	HPM SWITCH MECH 10A DOUBLE POLE DOUBLE T	Item Price: \$36.63 Total: \$36.63
UOM:	Pack qty: 1	qty ordered: 1
 Cart subtotal: \$54.28 Shipping Postage: \$0 GST: \$5.43 <hr/> Total: \$59.71		
Purchase Order Number: <input type="text"/>		Submit Quote

To process this quote, a user is required to enter a purchase order number and click on the 'submit quote' button. This quote is now converted in the ERP system and the order is processed in the branch. To view this order, use the My Orders functionality shown above.

jt John R. Turk USER DOCUMENTATION

My Invoices

In addition to orders and quotes, the Turks online store also provides the opportunity to review and reprint any invoices against your account. Using the My Invoices feature, you can browse through a list of invoices and then drill down into the invoice to request a copy be emailed to you.



The screenshot shows the John R. Turk website with a blue header. The header features the logo 'jt John R. Turk' and the tagline 'FOR SERVICE AND PRICE. IN BUSINESS FOR YOUR BUSINESS.' It also includes a welcome message 'welcome back rage | logout' and links for 'HOME', 'STORE', 'my cart', 'my quotes', 'my orders', 'my account', 'quick order', and 'Need help? webservices@jrt.com.au'.

The main content area is titled 'My Invoices'. A search bar at the top of this section asks 'Please select your preferred date range' with fields for 'From:' and 'To:' and a 'Search' button. Below this is a table titled 'INVOICE DETAILS' with a total count of 1. The table columns are: Branch ID, Invoice Number, Sales Order Number, Customer PO, Invoice Date, Terms(in days), Total, Tax, and Ext Total. The data in the table is as follows:

Branch ID	Invoice Number	Sales Order Number	Customer PO	Invoice Date	Terms(in days)	Total	Tax	Ext Total
224	16730498	14246221		31/10/2008	30	\$8.62	\$0.86	\$9.48
224	16730512	14246326	web order #2	31/10/2008	30	\$6.79	\$0.68	\$7.47
224	16730506	14246310	conv from quote	31/10/2008	30	\$6.79	\$0.68	\$7.47

At the bottom of the table, a red link says 'Click on invoice number to view invoice detail'.

As with the orders and quotes, the My Invoices form allows you to drill into an invoice to see its details and to email a reprinted copy if required.



USER DOCUMENTATION

INVOICE DETAILS

Branch ID: 223

Invoice number: 12698992

Sales order number: 10592086

Customer PO:steve

Invoice Date: 17/10/2006

[Email me a copy](#)

ITEM LIST FOR MY INVOICE: 12698992

LAMDIGFEXN
12V 50W 38DEG GLASS FACE DICHROIC

UOM: each Qty ordered: 8 Qty supplied: 8

Item Price: \$1.10

Total: \$8.80

BUYIN120
RCA EXT864WH

UOM: each Qty ordered: 4 Qty supplied: 4

Item Price: \$22.00

Total: \$88.00

Cart subtotal: \$96.8

Shipping Postage: \$0

GST: \$9.68

Total: \$106.48

Click on the highlighted link to have an email copy of the invoice delivered to your inbox.

jt John R. Turk **USER DOCUMENTATION**

Account Balance

Additionally, the Turks webstore will allow a user to check their current account balance. Clicking on the 'Account Balance' link from the My Accounts page will display your current balance with Turks. Users can refer to this page to track their outstanding amounts with Turks.

Account Balance Overview							
Current Balance	30 Days	60 Days	90 Days	120 Days	Total	Trading Terms	Credit Limit
\$24.42	\$0	\$0	\$0	\$0	\$24.42	30	\$2000

Please select your statement period: **Get Statement**

Statement Reprint (email PDF)

Using the date picker shown above, users can also select a statement period and have a copy of that statement emailed to their inbox. For example, if I wish to reprint an August 2009 statement, I simply select any date in August 2009, then click on the 'Get Statement' button, shown below.

Account Balance Overview							
Current Balance	30 Days	60 Days	90 Days	120 Days	Total	Trading Terms	Credit Limit
\$24.42	\$0	\$0	\$0	\$0	\$24.42	30	\$2000

Please select your statement period: **Get Statement**

So here was a brief run down of some of the functionality that is present now in the Turks Electrical online store, why not login today and try it out for yourself? Also, keep an eye out for new features and functionality to keep appearing over the next 12 months as we respond to requests from you, the user as to what you would like to see improved.